

**West Northumberland Girls' Hockey Association
Executive Committee Meeting**

Date: August 13, 2013

Present:	Jim Smith	Chris Hoskins	Susan Landry	Chris Lumb
	Curtis Hackney	Ryan Smith	Jill Turcotte	Stacey Raymond
	Jason Dalby	Dean Jenkins	Tom Cole	Melanie Strathdee
	Jeremy Coulis	Darren Mackey	Barb Hackney	Shawn Davis

Regrets: Jennifer Ashley

MINUTES Moved by: Trish
 Seconded by: Ron

Business Arising from Minutes: _____

Actions Carried Forward:

Action: JEREMY will return the post office keys. We will not be renewing our P.O. box.

Action: TRISH to apply for Trillium Grant.

Action – JEREMY will plan a September planning meeting. (Each member is to complete a Goal Planning Template sheet for their own executive position and forward it to Trish. All positions will be looked at and duties will be re-allocated based on current workload to make it a more balanced workload for all.)

ACTION- In the Fall, JIM will talk to Dr. Bayer about the transfer of equipment to the northern community.

ACTION – JIM & CURTIS will organize another equipment swap in August.

Action: Add a “check box” on the registration form for houseleague players who are interested in playing DS.

Action – Train staff to post on website. This won’t be done until next years teams are established.

Action: JEN will arrange with Food For All to have snacks, drinks, etc. in lockup.

Action: CHRIS will work with Lisa & Christine to collect houseleague money. We have collected \$8100 to date, with some still outstanding.

Action to be carried forward: The following suspensions are to be served in the Fall:

Bulger, Sophie	West Northumberland - 1 game to be served
Lane, Lilly	West Northumberland - 1 game to be served
Northup, Brian	West Northumberland - 1 game to be served
Wall, Brian	West Northumberland - 3 games to be served

Action – JIM will let all rep coaches know that August 1st is the deadline for rep registration fees to be in.

Action- Shawn will continue to try to arrange a new date for the coaching clinic in September. He will contact the OWHA. (not Sept 14-15 due to CCHL weekend)

Action – Shawn will send final budget to Dave

ACTION – JEN will contact Dave Perry who will send list of those owing to Jen and a copy of an invoice template. Dave was contacted. He no longer has the information. It was all passed along to Chris H. Perhaps Chris can pass the info to Jen or Jason for follow-up.

ACTION -Jen will send the invoices see above

Action – Write a letter to let the OWHA know that we appreciate the additional experience our players gain through this program (DS-midget) and that we have already committed to this program for next season.

ACTION - JILL will put this on the website (If you refer a new WNGHA player who registers by September 4th, you will be entered to win a free registration.)

ACTION – Todd will scan thank you letter from fair share and put on website.

Action: Chris will initiate a committee through Bert to fine tune the budget for the 2013-14 season.

Action - Ryan will come to the next meeting with a proposal for tournament fundraisers.

ACTION - RYAN will give flyers to managers to distribute at scheduling meetings.

ACTION: Dean will explore the possibility of a university game during the tournament.

ACTION -Trish will send police check letter to Jen so she can send it out.

ACTION – Jim will track who has/needs police checks

ACTION – Shawn to arrange advertisement of coaching clinic date.

ACTION – Jen set up through Angels – Done but no volunteer response from executive and since Jen will be away for most of August, this was cancelled/postponed. There is a possibility of recruiting via Angels at the end of Aug. when Jen returns. We need flyers to distribute. Perhaps this can be an action.

ACTION – Trish to set up through Cobourg Soccer.

ACTION – Curtis to arrange through PH Soccer.

ACTION – Bert to send email to entire executive will all of our contact information.

TREASURER'S REPORT Moved by: _____
Secoded by: _____

REGISTRAR'S REPORT Moved by: _____
Seconded by: _____

TOURNAMENT REPORT Moved by: _____
Seconded by: _____

FUNDRAISING REPORT Moved by: _____
Seconded by: _____

EQUIPMENT REPORT Moved by: _____
Seconded by: _____

HOUSELEAGUE REPORT Moved by: _____
Seconded by: _____

DIRECTOR OF PLAYER DEVELOPMENT REPORT Moved by: _____
Seconded by: _____

ICE SCHEDULER REPORT Moved by: _____
Seconded by: _____

SPONSORSHIP REPORT Moved by: _____
Seconded by: _____

REFEREE IN CHIEF Moved by: _____
Seconded by: _____

LOWER LAKES REPORT Moved by: _____
Seconded by: _____

OWHA REPORT Moved by: _____
Seconded by: _____

NEW BUSINESS

Next Meeting: _____

ADJOURNMENT Moved by: _____
Seconded by: _____